



## Boys & Girls Club of Lawrence Parent Handbook



Welcome to the Boys & Girls Club of Lawrence  
"The Positive Place For Kids."

Below you will find the rules and regulations of the club. If you have any questions at any time feel free to speak to a staff member.

### Hours Of Operation

Monday-Friday - 3:00pm-8:00pm (All members 10 & up must be picked up by 8:30pm)

Saturday-10:00am-4:00pm

Snow days - Call First

Summer & vacations-9:00am-4:00pm

**Members 7-9 must leave the club by 6:45pm Monday-Friday; 7pm the latest!**

Below are penalties for violation of this policy.

**1<sup>st</sup> Time**- Written Warning

**2<sup>nd</sup> Time** - 1 Day Suspension

**3<sup>rd</sup> Time** - 2 Day Suspension

Suspensions double any time thereafter.

Memberships are **\$30.00** cash or check. **NO REFUNDS**. It is valid until the 2<sup>nd</sup> week of August. Memberships will then need to be renewed in September. If the child is allergic to any foods we cannot accept the application without a letter from the child's doctor stating what they're allergic to and birth certificate of children ages 7-9 is also needed. All new members will need to attend a swimming orientation. See swimming schedule for days and times.

**Memberships may be taken away for a number of reasons.**

**Below are some of these:**

- Damage of club property
- Theft
- Physical or violent behavior towards other members or staff
- Sexual harassment or inappropriate touching
- Bullying other members
- Repeat violation of rules

Parents and new members will be given a tour of the Club, including an explanation of the rules and regulations of each area.

The club has an **"Open Door Policy."** This means members may enter and exit the building whenever they please and the club is not responsible for them once they do leave. You need to tell your child to stay in the building.

- We supply tons of sports equipment; the kids are not allowed to bring their own.
- We serve super at 5pm Monday-Friday. We do not serve food on Saturdays. Your child can bring their own lunch on Saturdays if they want to.

- All members must bring their membership card every day and show it at the front counter. This card is needed for games and numerous other programs. There will be a 50 cent charge for anyone who needs to purchase a temporary card. Failure to bring card or money may be cause for suspension.
- Parents or visitors must check in at the front counter. You may not pass the front counter without a visitors pass
- Members must attend school in order to attend the club. **No school - No Club - No Excuses!**
- Club does not allow **PDA (Public Display Of Affection)** - Violators may be suspended.

Club is not responsible for lost or stolen items. Money, valuables, phones & jewelry must be checked in at the front counter in order for it to be safe. Locks must be removed from lockers nightly or they will be cut.

- No game systems will be allowed at club
- No hats may be worn in club
- If sandals are worn, sneakers must also be brought to club
- Food **MUST** be kept in designated areas only!

### Club Phone Procedures

A club phone will be available for calling home for pick up and emergencies only! Please arrange your pick up time with your child before they get to the club.

### Program Highlights

The club offers numerous programs in the following core areas:

Character & Leadership  
 Education & Career Development  
 The Arts  
 Sports & Fitness  
 Health & Life Skills

Please see program guide for more details.

Kids get to choose the programs they are interested in. They are not mandatory!

**Homework Help** - Is available but not mandatory unless your child is part of the Academic-Basketball Program

**The club has a lot to offer. It is a privilege to have a membership here!**

#### Ways Parents May Get Involved

- 1-Donate Money
- 2-Join the "Parents Committee"
- 3-Volunteer for Special Events